

Privacy Policy

1. Organisation Identity and Contact Details

Sustainable Timber Tasmania (STT) is committed to protecting your privacy. If you have any questions about this policy, please contact us at stakeholder@sttas.com.au

2. Types of Personal Information Collected

We may collect and store the following types of company/personal information:

- Name
- Phone Number
- Email Address
- ABN number
- Bank Detail and credit check.
- Insurance details
- Safety related details

3. Collection and Storage of Personal Information

We collect personal information directly from you during your interaction with our website.

We have a range of methods in place to protect any personal information we receive. We use technology, policies, rules and measures to prevent:

- unauthorised access
- improper use
- unsanctioned alterations
- unlawful or accidental destruction or loss.

This information is stored securely in our electronic database, which is protected by industry-standard security measures.

4. Reasons for Collecting Personal Information

We need to collect personal information for the following reasons:

- To communicate important updates and information
- To ensure compliance with health and safety regulations
- To confirm that the Name and/or Address matches the Bank details provided

5. Use and Disclosure of Personal Information

Your personal information may be used for:

- Sending communications related to your contract with STT
- Evaluating the effectiveness of our processes
- We will not disclose your personal information to third parties without your consent, except where required by law.

6. Access and Correction of Personal Information

You have the right to access your personal information held by us. If you believe that any information we hold about you is incorrect, you can request a correction by contacting us at the details provided above.

7. Complaints Process

If you believe your personal information has been mishandled, please contact us immediately. We will investigate your complaint and respond to you within a reasonable timeframe. If you are not satisfied with our response, you may escalate your complaint to the relevant privacy authority.

8. Disclosure Outside Australia

We do not routinely disclose personal information outside Australia. However, if such disclosure is necessary in the future, we will take reasonable steps to ensure that your information is handled in accordance with applicable privacy laws and regulations.

Changes to this Privacy Policy

We may update this privacy policy from time to time. Any changes will be posted on our website, and we encourage you to review it periodically.

Main Consequences if all or part of the information is not provided

STT may choose to:

- Suspend or cancel services related to this policy
- Suspend or remove any existing information covered by this policy